



---

**TENDER ENQUIRY FOR PROCUREMENT OF OFFICE ACCESSORIES**

To

Subject: **TENDER ENQUIRY NO. 04/LP/2019-20/Office Accessories/WIL-dt. 16-09-2019.**

You are requested to submit your quotations for the items appended as per schedule of TE (Page 3) of this tender:

**Terms & Conditions:**

1. Tender will be opened at 1200 Hrs on **02-10-2019** at following address and the Quotations must reach before 1130 hrs:

**WAH INDUSTRIES LTD  
Box No. 13, BID Center, Room No. 3, Near Rabitta Hall,  
Quaid Avenue, Wah Cantt.  
PAKISTAN**

2. You are required to quote in two parts:-

**Part I "Technical Offer":** It should exclusively give technical details and literatures/brochures of the offered Store; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

**Part II "Commercial Offer":** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply. Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

3. The outside of envelope must be inscribed with:

- i. Tender Enquiry No. 04/LP/2019-20/Office Accessories/WIL dt:16-09-2019.
- ii. Opened on: Dated: 02-10-2019

4. Bid money at the rate of 2% of the quoted value should accompany the tender in the shape of "Call Deposit Receipt" from a scheduled Bank drawn in favor of "Managing Director, Wah Industries Limited, Wah Cantt". In case of failure of supply, the bid money will be forfeited.

---

Quaid Avenue Wah Cantt (Pakistan)

Tel: (051) 9314281, 9314283, 9314101-21 Ext. 21003, 23206, 23202, 23281, 23204

Fax: (051) 9314381, 9271400, 9314100 E-mail: wilwah@micro.net.pk

# WAH INDUSTRIES LIMITED



(ISO 9001 CERTIFIED)

STN # 07-03-9304-005-37

NTN # 0712596-8

-2-

5. Tender received without Bid Money will be rejected.
6. The tender must be accompanied by a non-refundable fee valuing Rs. 2500 by means of CDR, DD in favor of Managing Director Wah industries Ltd Wah Cantt.
7. The right to accept / reject any offer or to cancel the tender, without assigning any reason or to negotiate price prejudice to the original offer is hereby reserved.
8. The quotations must be valid for at least 60 days from the date of opening of tender. Moreover, conditional offers will be rejected.
9. The quotation should hold good for any reduced or enhanced quantity without notice.
10. Only registered suppliers with Sales Tax Deptt. are eligible to participate in the tender and they have to furnish sales Tax invoice and professional Tax Clearance certificate.
11. Performance bond @ 10% of the total value will be submitted prior to the placement of contract. The performance bond will be returned on satisfactory completion of the contract. In case of failure of the supply the performance bond (security money) will be forfeited.
12. The successful bidder will furnish a Guarantee / warranty certificate valid upto 01 year against the store.
13. The store must be protected adequately and appropriate against damages from environmental effects, water or other substances during journey/transportation to withstand the rough handling involved in transit & provide preservation of material while held in storage by the consignee.
14. The inspection of store will be carried out by rep nominated by WIL.
15. 100% Payment will be released after successful inspection of the store.
16. Any quantity of material, if found defective, will have to be replaced by the supplier free of cost under his own arrangement.
17. In case of failure to supply the store without reasonable ground, the unsupplied store will be procured from elsewhere at the risk and cost of the firm.
18. If at any time during the currency of this contract. The purchaser decide to decrease/increase the quantity or terminate the contract for any reason whatsoever (Other than for reasons of Failure to Supply the store), he shall have the right to do so.
19. Sales Tax will be levied as per Govt. rules.

Your Sincerely,

(Muhammad Yasin)  
Manager Purchase

Quaid Avenue Wah Cantt (Pakistan)

Tel: (051) 9314281, 9314283, 9314101-21 Ext. 21003, 23206, 23202, 23281, 23204

Fax: (051) 9314381, 9271400, 9314100 E-mail: wilwah@micro.net.pk



**SCHEDULE OF TENDER ENQUIRY NO.04/LP/2019-20/Office Accessories/WIL-dt.16-09-2019.**

Sr #	Description of items	A/U	Quantity	U/Price Upto WIL Excl GST (Rs)	Delivery Date
1	<u>COFFEE AND TEA MAKER MACHINE</u> Capacity: (20-30 cups) Boiler Capacity: 2.5 Litres (Branded with comprehensive 1 x year local warranty)	No	01		
2	WATER DISPENSER	No	01		

(Muhammad Yasin)  
Manager Purchase

## UNDERTAKING

Should our offer be accepted, we hereby undertake to supply the store/render the services contracted, failing which it shall constitute a breach of contract and Wah Industries Limited shall have the right to purchase the stores/services from elsewhere at our risk and cost.

Place: \_\_\_\_\_

Dated \_\_\_\_\_

Signature of the Tenderer \_\_\_\_\_

Name & Position \_\_\_\_\_

Address \_\_\_\_\_